



**The Director
Advanced Studies and Research
The Islamia University of Bahawalpur**

Subject: Application for Migration to the Islamia University of Bahawalpur

Respected Sir/Madam,

[illegible]

Name of Applicant_____

Signature of Applicant_____



The Islamia University of Bahawalpur

Directorate of Advanced Studies and Research

APPLICATION FORM FOR MIGRATION

1. PERSONAL INFORMATION

(USE CAPITAL LETTERS)

NAME OF APPLICANT			
FATHER'S NAME			
CNIC/B.FORM NO.		CONTACT NO. EMAIL ID.	
DATE OF BIRTH (As per SSC Certificate)		RELIGION	
DOMICILE (District Name)		GENDER Male/Female	
MAILING ADDRESS			
PERMANENT ADDRESS			

2. LAST DEGREE INFORMATION (FA/BA/BSc/MA/MSc/MS/MPhil etc.)

DEGREE	SUBJECT/ GROUP	OBTAINED MARKS	TOTAL MARKS	PERCENTAGE	NAM OF INSTITUTE/BOARD

3. CURRENT INSTITUTION INFORMATION

Name of Parent Institution/University (Where applicant is studying)			
Name of Institution /University (Where wants to study after migration)			
Name of Program/field (in which studying)		Current Semester (in which studying)	
University Registration No. (if any)			

4. Reason of Migration: _____

5. EXAMINATION RECORD

Semester	Total Marks/GPA	Obtains Marks/GPA	Percentage
First Semester			
Second Semester			

6. FEE PARTICULARS

Bank Challan Number	Date of Deposit	Amount	Name of Branch / City
		/- (Non-Refundable)	

Applicant's Signature

Date: _____



The Islamia University of Bahawalpur

Directorate of Advanced Studies and Research

7. Evaluation of Subjects Previously Studied

Sr.No.	Studied Previously at the Parent University			Equivalent Course at the IUB (for official use only)	
	Course Title with Code	Credit Hours	GPA	Course Title with Code	Credit Hours
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12i					
13					
14					
15					
16					
17					

Date:_____

Dean/Principal/HoD/Chairperson (Signature with official seal)

Signature of Father/Guardian <i>*(Migration from...)</i>	Signature of Student <i>** (Migration to...)</i>
Certified that the statements from page 2 &, 3 made by the student above are correct.	I have no objection to this transfer/migration. I will admit the student, if the migration is sanctioned.
<i>Signature & Stamp of Head/Director Campus/Principal (Official Seal)</i>	<i>Signature & Stamp of Head/Director Campus/Principal (Official Seal)</i>



8. OBSERVATIONS (if any)

Sr. No.	Deficient Courses	Departmental Review (for official use only)	
		Exempted (Yes/No)	Course To be Offered at IUB
i			
ii			
iii			
iv			
v			
vi			
vii			
viii			
ix			
x			
xi			
xii			

9. Merit comparison:

- i) Merit of concerned program/discipline for the concerned session closed
- at _____

10. Seat is vacant for Migration purpose in concerned Program:

I have no objection to this transfer/migration. I will admit the student, if the migration is sanctioned.

Signature & Stamp of Head/Director Campus/Principal (Official Seal)



CHECK LIST FOR MPHIL MIGRATION CASES

Sr. #	Documents	TICK THE RELEVANT		
		YES	NO	NA
1.	The form is completely filled			
2.	Passport-sized photograph			
3.	CNIC			
4.	Migration Processing Fee Challan			
5.	Matriculation Certificate in attested form			
6.	Intermediate Certificate in attested form			
7.	Bachelor's 2/4 Years Result cards in attested form			
8.	Masters result Card in attested form			
9.	MPhil/MS result card			
10.	Courses passed from the previous institute (Detail Transcript)			
11.	Certificate by the Previous University regarding No objection Certificate for left the department			
12.	Equivalence Certificate (if Applicable)			
13.	GAT General (for MPhil/MS candidates)			
14.	GAT Subject (for PhD candidates)			
15.	Consent letter (for PhD Candidates)			
16.	02 Recommendations letters by the Teachers in favor of the applicant (for PhD candidates)			
17.	NOC from HEC in case of an Indigenous Scholar			
18.	NOC from Employer Agency			
19.	Affidavit by the student regarding Uni discipline			
20.	Affidavit by the Guardian of the student			
21.	Affidavit by the student regarding the Job			
22.	Any other document(s)			

UNDERTAKING MADE BY THE STUDENT’S PARENT/GUARDIAN I _____ hereby fully endorse the undertaking given by _____ and assures that he/she shall abide by this undertaking during his/her stay at the University/College. That he/she shall perform/pursue academic responsibilities with full commitment throughout during the academic session in the university. That he/she shall not indulge in political/subversive activity of any kind. That he/she shall not cause, abet and allow the entry or stay of expelled students and anti-social elements in the campus. That he/she shall not bring, place, keep any type of weapons or any harmful material within the university premises. That he/she shall never indulge in any kind of unfair means, malpractice in examination. He/she shall not participate in activities deemed to be insulting for the university teachers, officials and students. He/she shall also not damage, misuse the property, buildings, equipments and vehicles pertaining to the university. That he/she shall not indulge in politics as long as he/she remains a student of the university. If he/she do so, he/she shall be liable for any disciplinary action and imposition of penalty without any further notice. That he/she will not promote any clan/sect/sub-sect of religion in the university throughout his/her stay in the university. If he/she do so, he/she shall be subject to disciplinary action as per rules and regulations of the university. That he/she shall not claim accommodation as a matter of right. If allotted hostel space, he/she shall abide by all hostel rules and regulations That he /she, being an employee, shall provide NOC from his/her parent department which is mandatory for admission in the university otherwise in case of failure the admission will be considered as cancel. That the information provided in the application form and the documents attached are correct and true to the best of my knowledge, if there is any concealment, incomplete or incorrect information, he/she shall be disqualified from the admission. That at any time during the course of study, if it is found that any information provided by him/her is incorrect or any document(s) produced at the time of admission is/are fake, then the University/College has the right to dismiss him/her under the rules and regulations of University/College. That he/she will declare on oath that if he/she will violate the terms of undertaking, he/she may be expelled from the university without notice. The findings of the university authorities in this respect shall not be challenged by me and my son/daughter in any court of law. That the deponent also undertakes that findings of the head of institution under his seal and signature with regard to “violations of the oath by the deponent” shall be final and shall not be questioned in any court of law. I also make myself liable to take full responsible for my son/daughter’s behaviour.	<u>AFFIDAVIT</u> This affidavit must be made on stamp paper and attested by oath commissioner. I, _____ S/o, D/o, w/o _____ CNIC No. _____ Caste _____ Resident of _____ _____, do hereby solemnly affirm and declare as under:- That I shall perform/pursue academic responsibilities with full commitment throughout the academic session in the university. That I shall not indulge in political/subversive activity of any kind. That I shall not cause, abet, allow the entry or stay of expelled students and anti-social elements in the campus. That I shall not bring, place, keep any type of weapons or any harmful material within the university premises. That I shall never indulge in any kind of unfair means, malpractice in examination. I shall not participate in activities deemed to be insulting for the university teachers, officials and students. I shall also not damage, misuse the property, buildings, equipments and vehicles pertaining to the university. That I shall not indulge in politics as long as I remain a student of the university. If I do so, I shall be liable for any disciplinary action and imposition of penalty without any further notice. That I shall not promote any clan/sect/sub-sect of religion in the university throughout my stay in the university. If I do so, I shall be subject to disciplinary action as per rules and regulations of the university. That I shall not claim accommodation as a matter of right. If allotted hostel space, I shall abide by all hostel rules and regulations. That being an employee, I shall provide NOC from my parent department which is mandatory for admission in the university. In case of failure, my admission can be cancelled by the University even without any notice. The information provided in my application form and the documents attached are correct and true to the best of my knowledge and belief, if there is any concealment, incomplete or incorrect information, it will disqualify me from my admission. At any time during the course of my study, if it is found that any information provided by me is incorrect or any document(s) produced is/are fake at the time of admission, then the University/College has the right to dismiss me under the rules and regulations of University/College. That I shall declare on oath that if I violate the terms of undertaking, I may be expelled from the university without notice. The findings of the university authorities in this respect shall not be challenged by me in any court of law.
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VERIFICATION:- Verified on Oath that all the contents of above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT _____	DEPONENT _____	THUM
(Signature of the Parent/Guardian of the student)		
Full Name: _____		
Guardian Name: _____		
I.D card # _____		
Permanent Address: _____		
Contact No. _____		

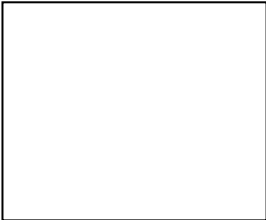
Affidavit of Unemployment
(To be notarized on Rs. 50/- Stamp Paper)

I _____ son/daughter of _____
CNIC No. _____ Cast _____
Resident of _____

Do solemnly affirm and declare as under:

- 1) That I am the deponent of this undertaking and hence fully conversant with the contents of this undertaking.
- 2) That I am not an employee/servant/faculty member/teacher of any Government/Semi Government/Autonomous Body/corporate sector or financial institution. If IUB found me an employee of any organization during my studies then IUB has the right to cancel my admission at any stage of my MPhil studies. I will not undertake any employment against a position during the period of study.

STUDENT THUMB IMPRESSION



Deponent _____ Deponent _____



The Islamia University of Bahawalpur - Pakistan

Migration Rules / Transfer of Course Work Credit Hours at Postgraduate level-2024



Drafted and Compiled by

Dr. Muhammad Zulqarnain Asab
Assistant Registrar (AS&R)

Directorate of Advanced Studies and Research
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Detail of the committee constituted by the Advanced Studies and Research Board in its 85th meeting vide 1221/DASR dated 8th December 2023 for proposing MPhil/PhD Regulations.

Prof. Dr. Jawad Iqbal
Director Academics

Chairman



Prof. Dr. Abdul Rauf
Director Institute of Chemistry

Member



Prof. Dr. Rubina Bhatti
Dean, Faculty of Social Sciences

Member



Prof. Dr. Irshad Hussain
Dean, Faculty of Education

Member



Prof. Dr. Asif Naveed Ranjha
Director, Advanced Studies and Research

Member



Prof. Dr. Asad Ullah Madni
Director, Quality Enhancement Cell

Member



Mr. Muhammad Zulqarnain Asab
Deputy Director (AS&R)

Secretary



Foreword

The Directorate of Advanced Studies and Research has been playing a vital role in improving the overall research standards at the Islamia University of Bahawalpur (IUB). It has strived to create a conducive environment for research at IUB through its wide array of proactive initiatives, and this culture shift in academic ventures is expected to bring about a meaningful change which will enhance the visibility, quality, and impact of research at IUB. The Syndicate in its meeting held on 13th of June, 2024 has approved rectified/amended rules and regulations for MPhil and PhD degrees. These rules and regulations aim to improve the quality and rigor of our research programs, ensuring that the research output meets the highest standards and is suitable for implementation at IUB. The MPhil and PhD programs of an institute are not merely a process of personal and professional development, but also are a substantial contribution to the existing knowledge in specific areas of study. Therefore, it is crucial that the utmost levels of academic rigor and honesty during this process are upheld. The rectified/amended rules and regulations have been meticulously designed to guarantee that all applicants receive the requisite assistance and direction while being pushed to achieve their maximum capabilities. They aim to maintain the quality and relevance of research outputs, ensuring that they meet the high global standards expected of top academic institutions. I strongly urge all the faculty members, supervisors, and scholars of IUB to completely familiarize themselves with these rules and regulations. These guidelines will help us proceed smoothly in higher studies and guarantee that the efforts will be acknowledged and appreciated at the highest levels. I believe that these rectified/amended rules and regulations will help protect the academic standards of our institution and increase international recognition. I extend my heartfelt appreciation to all those involved in developing and implementing these rules and regulations.

Together, let us continue to uphold and advance IUB's reputation as a leading center of academic and research excellence.



Prof. Dr. Muhammad Kamran
Vice Chancellor

Preface

The rectified/amended rules and regulations for MPhil and PhD degree programs of the Islamia University Bahawalpur (IUB), keeping in perspective the Graduate Policy-2023 of the Higher Education Commission of Pakistan, have formally been approved by the Syndicate in its meeting held on 13th of June, 2024. They are hence being put forth for implementation at IUB to be applied for all MPhil/PhD scholars. These rules and regulations aim to improve the educational quality, research capabilities, and general performance of graduate programs at a national and international level. The amendments comprise of major enhancements to the measures for admission, courses of study, research supervision, and review process of thesis/dissertations. Please take time to familiarize yourself with these amended rules and regulations, as they will save a great deal of hassle to all the academic faculty and research scholars, while moving forward in their compliance. The amended rules and regulations are available in full on the university's official website, and will also be shared across all relevant faculties and departments of the IUB in due course of time. The Directorate of Advanced Studies and Research, IUB will be happy to address any queries or assist you further, if need be. It is believed that these improvements will enhance the research and academic excellence of IUB to a greater magnitude.



Prof. Dr. Muhammad Naveed Aslam
Director, Advanced Studies and Research



Migration Rules / Transfer of Course Work Credit Hours at Postgraduate level-2024

These rules shall be called the Islamia University of Bahawalpur MPhil/MS/MSc (Hons)/LLM & PhD Migration/Transfer of Credit Hours Rules 2024 and shall come into force at once.

- i. The candidate must have a sound reason for migration and a certificate of good conduct.
- ii. Migration applications shall only be entertained on the IUB-prescribed application form.
- iii. The university /institute from where the student intends to migrate should be recognized by the HEC, and the degree program shall be accredited by the relevant accreditation body/council of Pakistan if required under the auspices of the accreditation council/professional forum.
- iv. Migration from foreign DAIs/Universities will not be allowed at the postgraduate level.
- v. Migration shall be allowed subject to the availability of the program and seat in the respective department. Moreover, the supervisor's consent is mandatory.
- vi. If the applicant is enrolled in any distance learning/weekend program, migration shall not be allowed to IUB.
- vii. No migration shall be allowed if the applicant has been dropped out, rusticated, or expelled, or his/her entry is banned in the parent institute for any reason whatsoever at any time during his/her academic career.
- viii. No migration shall be allowed if the parent university/institution is located in the same city.
- ix. The concerned Board of Studies (BoS) can consider a student for migration from another HEC-recognized institute/university to the Islamia University of Bahawalpur if he/she has passed the requisite admission test before getting admission.
- x. Migration without an admission test may be allowed provisionally. However, the student shall pass the prescribed admission test within six months of the migration. If he/she fails to clear the admission test within six months, his/her admission will be canceled.
- xi. Candidate must fulfill the conditions of admission into the Islamia University of Bahawalpur, including the comparable ranking on merit determined by the University for that session.
- xii. The contents of the course(s) for which credit is claimed, shall be concurrent to the course included in planned coursework of IUB as determined by the respective department. The detailed marks certificate will be required from the applicant for this purpose along with the details of course contents duly approved by the relevant bodies of that institute.
- xiii. Courses with less than 60% marks shall not be considered to transfer credit hours.
- xiv. The student shall pass the deficiency courses, if any, after migrating to the Islamia University of Bahawalpur as determined by the respective department/supervisor.
- xv. The migrated student will pay the prescribed fee for the deficiency course(s) if required to undertake.
- xvi. The student shall pay all prescribed fees and dues including the tuition fee, examination fee and semester fees along with registration fee, and fulfill all other requirements as per rules and regulations of the University.

- xvii. The student migrating to IUB shall have to pay Rs. 5000/- or Rs. 10,000/- fee (or prescribed from time to time) for processing of migration for all MPhil & PhD programs, respectively. If applicant is seeking migration from HEC recognized Private Sector University, the applicant has to pay processing fee Rs. 30,000/-. Such fee will be non-refundable even if the migration is not approved.
- xviii. The Chairperson/Convener of the BoS at IUB shall constitute a migration committee for MPhil & PhD programs comprising 3 internal members of the concerned BoS. The university shall decide a migration case within 30 days provided that the application is submitted with all prerequisite documents and completed in all manners. If the meeting of the BoS is not expected within 30 days, the chairperson/in-charge of department shall refer the case to the said committee, which will decide a migration case without any further delay.
- xix. The student has to apply for migration well before the start of semester. The applications submitted during the semester will only be entertained for the next semester. There will be no migration during the continuation of the semester.
- xx. The Chairman/Chairperson of the Postgraduate Migration Committee can call a meeting any time in case of any urgency.
- xxi. Where applicable, a student preferably should have passed the comprehensive examination from his/her parent institute/university before the migration. Otherwise, the department where the credit hours are being transferred will conduct the comprehensive examination according to the course contents he/she has passed. A student will pay Rs. 10000/- fee for the conduct of the comprehensive examination of the postgraduate program.
- xxii. The migrated student will spend **at least half the time** duration /**credit hours** at IUB during his/her studies i.e. two and three regular semesters for MPhil and PhD, respectively.
- xxiii. A student enrolled in the Islamia University of Bahawalpur can also migrate to another institute/university if the applicant meets the migration requirements of the recipient university/institution.
- xxiv. The Vice-Chancellor will allow the migration on the recommendation of the migration committee, and it will be notified by the Directorate of Advanced Studies and Research.